

[Insert your letterhead]

[Insert the date]

[Insert address for payer/claims appeal department]

RE:

Insured:

Patient:

ID #:

Date of service:

Claim #:

To Whom It May Concern:

I am writing to appeal your denial of payment for the attached claim.

You re-priced our claim by erroneously bundling CPT codes **XXXXXX** and **XXXXXX** into CPT code **XXXXXX** and allowing less than our contracted amount for these codes. You insist that **[name service provided/rendered]** should be bundled with the other services provided rather than being billed separately.

However, CPT coding guidelines do allow for a separate charge in this instance. **[Cite specific CPT coding guidelines that apply.]**

We have confirmed this with **[check with the Coding Institute, The Claim Forum, the AMA's CPT Information Service, or other experts to verify coding practices often contested by payers. Cite their verdict here and attach their statement, if available]**.

Based on this information, we expect to receive payment in full for our claim; the additional amount we are owed is **\$XXX.XX**. If you have any questions, please call me at **(XXX) XXX-XXXX**.

Thank you for your reconsideration of this matter.

Sincerely,

[Insert your title here]

[Insert your practice name here]